



Four Seasons Hotels London & Hampshire save time using Bodet time and attendance solution

SUMMARY

Overview

Industry: Hotels

Staff: At total of 690

Solution: Kelio Integral



The Four Seasons brand includes 86 luxury hotels in 35 countries. Two of its UK franchises have decided to use the Bodet software solution for their time and attendance systems:

- Four Seasons Hampshire - a 133 bedroom hotel and spa, located one hour from central London employing 270 staff.
- Four Seasons London (Inn on the Park) located in London's prestigious Park Lane, a 193 bedroom 5 star-hotel with approx 420 employees.

In 2010 Four Seasons Hampshire decided to change their time and attendance system because the one they had been using, no longer met the modern needs of the hotel.

The management team had initially thought of upgrading the old system. But this proved to be a very expensive option. After investigating several software suppliers, they eventually decided to change to a more affordable and suitable time and attendance system called Kelio Integral which is produced by Bodet.

An efficient time and attendance software

"Even if we had to pay for the set up and the training for a new product, I was sure we would experience a return on our investment within a couple of years because the Bodet system proposed more user friendly services and offered good value for money" explains Winnie Brown, payroll manager for both hotels.



In 2011 when the HR department of Four Seasons Hotel London was looking for a time and attendance system for their new hotel, the directors of the Four Seasons Hampshire recommended the Bodet Solution. Kelio was quickly adopted by Four Seasons London and is now successfully deployed across both hotels.

Immediate benefits

"In both hotels, we utilise shift workers to ensure a high quality service 7 days a week - 24 hours a day. Kelio is an accurate and user-friendly system that brings us immediate benefits, especially when calculating overtime and managing bank holiday payments. It is very easy to operate and we can print information as PDF or export to Excel. With Kelio, managers and HR personnel save time by being more efficient."

- #### Benefits
- Automatic calculation of overtime
 - Easier payroll preparation
 - Greater control of working hours
 - Easy access to information for managers



About Bodet Limited

For 25 years, Bodet has provided innovative software and hardware solutions in three main domains of HR and time management systems:

- Time and attendance solutions
- Time recording systems
- Access control solutions

This devotion to constant improvement has enabled Bodet to become the European leader in its sector.



Here are some of the wide range of benefits that Kelio provides Four Seasons Hotels:

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- Greater control of working hours
- Easy access to information for managers

“Kelio makes life easier for managers and the HR department. We really appreciate the Helpdesk: the staff are reactive; they always come back quickly with a relevant response to our questions”, concludes Winnie Brown.



Today, both hotels use Kelio but with different clocking in machines. In Four Seasons Hampshire, employees clock in with a proximity card that is also used for access control, so there is no need for two different cards.

In London, employees record their working hours using biometric hand scan systems, in order to avoid fraudulent clocking and lost or forgotten cards.



Four Seasons also use the Kelio Planning module to organise the shift schedules and staff requirements. Working in partnership with their in house “OnTrack” system, the OnTrack software exports the required shifts for each individual directly into Kelio Planning. Managers then organise and administer the rota within Kelio and easily control attendance: each manager can receive alerts of anomalies if employees have not worked the correct schedule, have arrived late or are absent.

